

Revision of Traveling Allowance on Transfer and  
Traveling Allowance Entitlement of Retiring Employees  
etc. with reference to Sixth Pay Commission.

Government of Gujarat,  
Finance Department,  
Resolution No. PGR/1009/82/CH,  
Sachivalaya, Gandhinagar.  
Dated -23-04-2015

- Read :-
- (1) F.D. G.R. No. PGR/1098/49/M, dated 16<sup>th</sup> Sept., 1998
  - (2) The GCS(Traveling Allowance)Rule, 2002
  - (3) GOI Ministry of Finance OM No. F No. 19030/3/2008-E.IV, dated 23<sup>rd</sup> September, 2008.
  - (4) GOI Ministry of Finance OM No. F No. 19030/3/2008-E.IV, dated 22<sup>nd</sup> January, 2009.
  - (5) GOI Ministry of Finance OM No. F No. 19030/3/2008-E.IV, dated 18<sup>th</sup> February, 2009
  - (6) GOI Ministry of Finance OM No. F No. 19030/3/2008-E.IV, dated 8<sup>th</sup> June, 2010
  - (7) GOI Ministry of Finance OM No. F No. 19030/3/2008-E.IV, dated 24<sup>th</sup> January, 2011
  - (8) F.D. G.R. No.PGR-1009-11-Pay Cell (CH), dated 3-10-2012.

**Resolution:-**

Consequent upon the introduction of revised pay structure under The Gujarat Civil Service (Revision of Pay) Rules, 2009 with effect from 1-01-2006, the question of the revising the rates of Traveling Allowance on Transfer and Traveling Allowance Entitlement of Retiring Employees etc. was under consideration of Government. After careful consideration, Government is pleased to decide that the existing provision of Traveling Allowance on Transfer and Traveling Allowance Entitlement of Retiring Employees etc. shall be modified as set out in the Annexure to this Government Resolution.

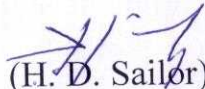
2. The "Grade Pay" for determining the Traveling Allowance on Transfer and Traveling Allowance Entitlement of Retiring Employees entitlement is as indicated in Gujarat Civil Service (Revision of Pay) Rules, 2009.

3. The term "Pay" for the purpose of these orders refer to basic pay as defined in Rule 3 (9) of Gujarat Civil Service (Revision of Pay) Rules, 2009 and includes the revised non-practicing allowance, if any admissible in addition.



4. In respect of those employees who are continue in their pre-revised scales of pay (as per 5<sup>th</sup> Pay Commission), would determine the Traveling Allowance on Transfer and Traveling Allowance Entitlement of Retiring Employees as per F.D. G.R. No. PGR-1098-49-M, dated 16-09-1998.
5. In respect of officers in apex scale, the basic pay as defined in The Gujarat Civil Services (Revision of Pay) Rules, 2009 will be considered for determination of entitlement of Traveling Allowance on Transfer and Traveling Allowance Entitlement of Retiring Employees.
6. It may be noted that Drawing and Disbursing Officer should ensure that permission to official travel is given judiciously and restricted only to absolutely essential official requirements.
7. Claims of Traveling Allowance on Transfer and Traveling Allowance Entitlement of Retiring Employees already settled as on the date of effect of this order may not be re-opened.
8. The provisions of these orders shall also apply to All India Services Officers.
9. The relevant terms and conditions governing granting of all the allowances mentioned in Gujarat Civil Service (Traveling Allowance) Rules, 2002 will continue to remain in force.
10. These orders shall take effect from the date of issue.
11. The necessary amendment to the Gujarat Civil Service (Traveling Allowance) Rules, 2002 will be issued in due course.

By order and in the name of the Governor of Gujarat,

  
(H.D. Sailor)  
Joint Secretary  
Finance Department



To,

- \* The Secretary to the Hon. Governor, Raj Bhavan, Gandhinagar.  
The Principal Secretary to the Chief Minister,  
Personal Secretaries to all Ministers/State Ministers,
- \* The Registrar, Gujarat High Court, Ahmedabad,
- \* The Secretary, Gujarat Legislature Secretariat, Gandhinagar,
- \* The Secretary, Gujarat Public Service Commission, Ahmedabad.
- \* The Secretary, Gujarat Vigilance Commission, Gandhinagar,
- \* The Secretary, Gujarat Civil Service Tribunal, Gandhinagar,  
The Accountant General (Audit), Gujarat State, Ahmedabad/Rajkot,  
The Accountant General-II (A&E), Gujarat State,  
Ahmedabad/Rajkot,  
All Departments of Secretariat,  
All Heads of Departments/Offices,  
All collectors/DDOs  
The Pay and Accounts Officer, Ahmedabad/Gandhinagar,  
The Resident Audit Officer, Ahmedabad/Gandhinagar,  
All Treasury -Sub Treasury Officers  
All Officers/Branches in Finance Department.  
Select File: Pay Cell, M, Ch, P & Z Branch,  
IT Coordinator, Finance Department with request to upload this GR  
on Finance dept. web site.  
'B' Distribution.

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\* By letter



Annexure to Government Resolution, Finance Department, No- PGR-1009-82-CH, Dated 23-4- 2015.

1. **Traveling Allowance on Transfer :**

A. **Accommodation and Mileage Allowance entitlements :**

(i) Accommodation and Mileage Allowance entitlements as prescribed in F.D. GR No.PGR-1009-11-Pay Cell (CH), dated 3-10-2012 at Serial No. 1, except for International Travel, for journeys on tour by different modes will also be applicable in case of journeys on transfer. The general conditions of admissibility prescribed in the Gujarat Civil Services (Traveling Allowance) Rules, 2002 will, however, continue to be applicable.

(ii) The provisions relating to small family norms as contained in Rule 77 (3) of Gujarat Civil Services (Traveling Allowance) Rules, 2002 shall continue to be applicable.

B. **Composite Transfer Grant and Packing Allowance:-**

- (i) The Composite Transfer Grant shall be equal to one month's pay as defined in para-3 of this Government Resolution in case of transfer involving a change of station located at a distance of more than 20 kms. from each other.
- (ii) In cases of transfer to stations which are at a distance of less than 20 kms. from the old station and of transfer within the same city, one-third of the composite transfer grant will be admissible, provided a change of residence is actually involved.
- (iii) As per provision of rule 81 of Gujarat Civil Services (Traveling Allowance) Rules, 2002, at present only one transfer grant is permitted if the transfer of husband and wife takes place within 6 months of each other from the same place to the same place. With effect from the date of implementation of these orders, in cases where the transfer take place within six months, but after 60 days of the transfer of the spouse, fifty percent of the transfer grant on transfer shall be allowed to the spouse transferred later. No transfer grant shall be admissible to the spouse transferred later, in case both the transfers are ordered within 60 days. The existing provisions shall continue to be applicable in case of transfers after a period of six months or more. Other rules precluding transfer grant in case of transfer at own request or transfer other than in public interest, shall continue to apply unchanged in their case.



### C. Transportation of personal Effects :-

Grade Pay (1)	By Train/Steamer (2)	Rate per km.for transport by road (Rs.per km.) (3)	
		X &Y class cities	Z class cities
Officers drawing grade pay of Rs.7600 and above and those in pay scale HAG+ and above	6000 kgs. by goods train/4 wheeler wagon / 1 double container .	30.00 (Rs.0.005 per kg . per km.)	18.00 (Rs.0.003 per kg .per km.)
Officers drawing grade pay of Rs.4200 to 7000	6000 kgs. by goods train/4wheeler wagon / 1 single container.	30.00 (Rs.0.005 per kg . per km.)	18.00 (Rs.0.003 per kg .per km.)
Employees drawing grade pay of Rs.1800 to 2800	3000 Kgs.	15.00 (Rs.0.005 per kg . per km.)	9.00 (Rs.0.003 per kg .per km.)
Employees drawing grade pay below Rs.1800	1500 kgs.	7.50 (Rs.0.005 per kg . per km.)	4.60 (Rs.0.0031 per kg .per km.)

- (1) In cases of carriage of personal effects by road between places connected by rail, a Government employee can draw the actual expenditure on transportation of personal effects by road or the amount admissible on transportation of the maximum admissible quantity by rail and additional amount of not more than 25 percent thereon, whichever is less.

**Note:-** For the purpose of these, Gandhinagar shall be treated as a place not connected by rail.

- (2) The rates for transporting the entitled weight by Steamer will be equal to the prevailing rates prescribed by such transport in ships operated by Shipping Corporation of India.
- (3) It is clarified that the higher rates of road mileage prescribed for ' X ' and ' Y ' class cities would be admissible for transfers within ' X ' and ' Y ' class cities; ' X ' to ' Y ' class cities and vice-versa; and from ' X ' / ' Y ' class cities to ' Z ' class cities and vice-versa. In all other cases of transfers within ' Z ' class cities, the rates prescribed for ' Z ' class cities shall be admissible.



**D. Transportation of conveyance :-**

The Scales for transportation of conveyance on transfer at government expense will be as follows with effect from 23<sup>rd</sup> April, 2015.

<b>Grade Pay (1)</b>	<b>Scale (2)</b>
Officers/Employees drawing grade pay of Rs.4200 and above and those in pay scale HAG+ and above	One Motor Car etc. or One Motor Cycle/Scooter or one horse.
Officers/Employees drawing grade pay less than Rs.4200/-	One Motorcycle/Scooter/Moped or one Bicycle.

**2. Traveling Allowance Entitlement of retiring employees:-**

**A. Transportation of conveyance:-**

The expenditure on Transportation of conveyance by government servants on their retirement shall be reimbursed without insisting on the requirement that the possession of the conveyance by them while in service at their last place of duty should have been in public interest.

**B. Lump sum Transfer Grant and Packing Allowances.**

1. Lump sum transfer grant equal to a month's pay last drawn as defined in para-3 of this Government Resolution may be granted in the case of those employees who, on retirement, settle down at places other than the last station (s) of their duty located at a distance of more than 20 kms. The transfer incidentals and road mileage for journeys between the residence and the railway station/bus stand etc. at the old and new station, presently admissible are subsumed in the lump sum transfer grant and will not be separately admissible.
  2. As in the case of serving employees, government servant who, on retirement, settle at the last station of duty itself or within a distance of less than 20 kms. may be paid one third of the lump sum transfer grant subject to the condition that a change of residence is actually involved. The amount of lump sum transfer grant shall be paid on the last working day of his/her service.
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